



SITRO, MAHARAVANI, NASHIK  
Inward No.: 141  
Date: 15/04/15

**Savitribai Phule Pune University**  
(Formerly University of Pune)

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**Finance & Accounts Department**  
An ISO 9001 : 2008 UNIT

New Administrative Building, Savitribai Phule Pune University, Ganeshkhind, Pune – 411007.

Ref:- Fin./ Bill / 2015 -16/ 42

Date : 09.04.2015

To,  
The Principal / Director,

*Sandip Inst. of Technology  
and Research Center  
Trimbhak road Mahiravani  
Nashik*

**Sub:- Release of 1<sup>st</sup> Installment (50%) amount sanctioned for BCUD Research Proposals for the year 2014 – 16.**

Dear Sir / Madam,

We are pleased to release the 1<sup>st</sup> installment (50%) of the grant sanctioned for BCUD Research Proposals for the year 2014 – 2016. The amount due **Rs. 80,000/-** (Statement enclosed) released as per enclosed Cheque (Cheque No. 163661 Date 31/03/2015.) The Principal Investigator is required to spend the amount as per the guideline (Web link : [http://www.unipune.ac.in/administration\\_files/pdf/Research\\_Grant\\_Guidelines\\_4-12-13.pdf](http://www.unipune.ac.in/administration_files/pdf/Research_Grant_Guidelines_4-12-13.pdf)) & revised budget, submitted to University.

You are requested to disburse the amount as per requirement of Principal Investigator. It is further requested to spend the amount as per the budget submitted to University on or before 31<sup>st</sup> March 2016. The Statement of Expenditure & Utilization Certificate duly signed by the Chartered Accountant (CA) should also be submitted to the concerned section of BCUD. Kindly note that after submission of above mentioned audited report, Innovation Certificate and hard copy of progress report, 2<sup>nd</sup> Installment (70% on Balance amount) will be released. The principal investigator has to complete the research project during the two years period.

Thanking you.

*Prof. Vijay Sonawane*  
*signature*  
*15/4*

Yours Sincerely,

*Shaili*  
Asst. Finance Officer

**Note :** Principal investigator who has not submitted yearly budget as per the norms (50% - 50%), please revise the budget accordingly.

To,  
**The Principal,**  
SITRC, Nashik.

Subject: To get the permission to utilize 50% sanctioned amount by BCUD for research proposals sent by our college.

Respected Sir,

For the year 2014-16, BCUD sanctioned grant for two proposals sent by our college and released 1<sup>st</sup> installment (50%) of sanctioned grant on date 31/03/2015.

*1<sup>st</sup> installment statement detail is as follows:*

Sr. No	Name of Teacher	Department	Sanctioned amount	1 <sup>st</sup> installment Amt.	Cheque amt.	Cheque No.
1	Prof. Naresh Thautam	Computer	75,000	37,500	80,000	163661
2	Prof. Salunkhe P.G	E&TC	85,000	42,500		

It is mandatory to utilize 1<sup>st</sup> installment (as per the budget submitted) and send the details to university on or before **31<sup>st</sup> March 2016**. Then after the audit 2<sup>nd</sup> installment (70% on balance amount) will be released.

Hence sir, I am requesting you kindly give the permission to start the research and utilize the 1<sup>st</sup> installment as per the norms of foundation.

*Recd*

*Vijay R.*  
Prof. Sonawane Vijay R.  
Academic Research Coordinator  
SITRC, Nashik

*Approved*

① Prof Sonawane

② Accels

*Signature*  
25/04/16