



Savitribai Phule Pune University

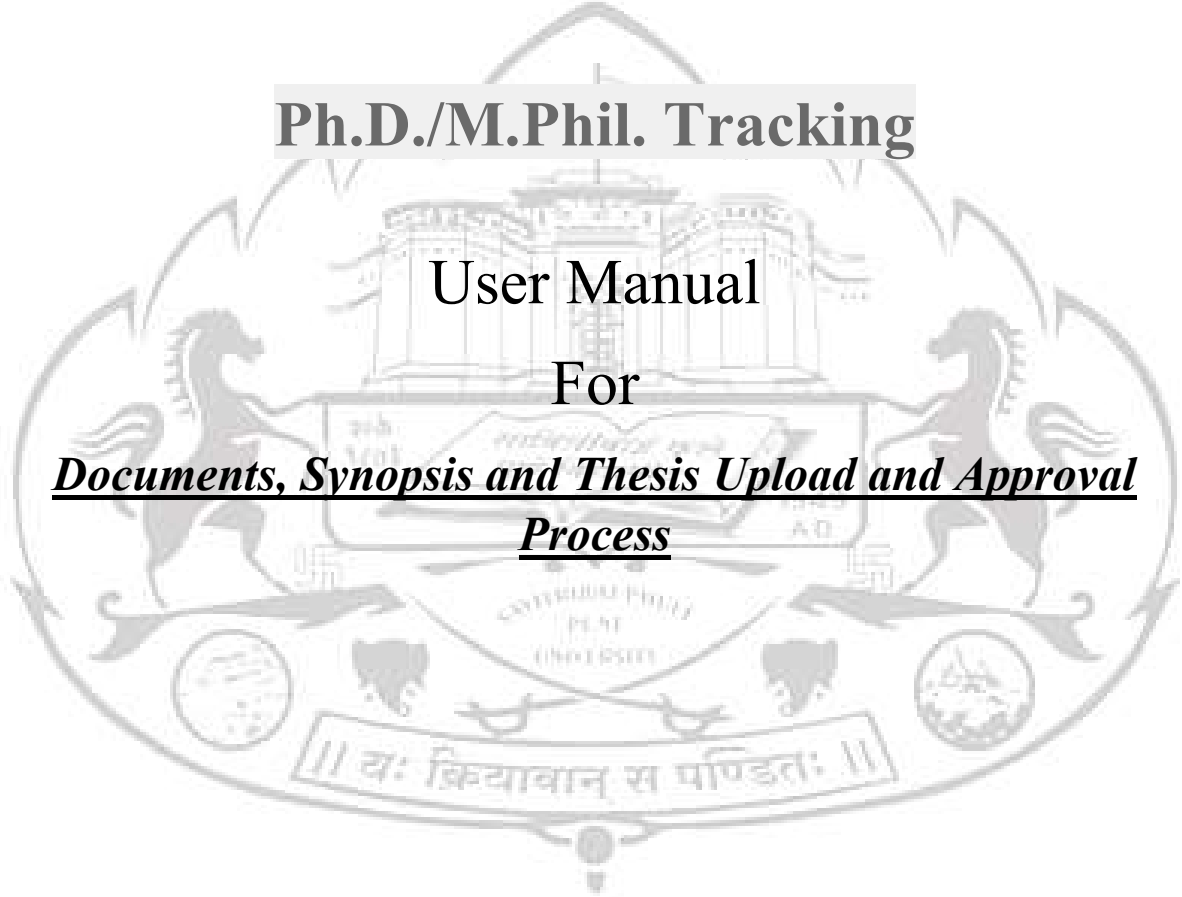
सावित्रीबाईफुलेपुणेविद्यापीठ

Ph.D./M.Phil. Tracking

User Manual

For


**Documents, Synopsis and Thesis Upload and Approval
Process**



A) Documents, Synopsis and Thesis Upload Process for Student on Ph.D. Tracking System

- Enter the following URL to your browser <http://bcud.unipune.ac.in/>
- Click on Ph.D./M.Phil. Tracking or enter following URL
http://bcud.unipune.ac.in//PHDTracking/PhdStud_Signup/Login.aspx
- Enter your credentials email id as a username and password.

पीएच. डी. अभ्यासक्रमास प्रवेश घेतलेल्या विद्यार्थ्यांची माहिती ऑनलाईन अद्ययावत करणेबाबत (Ph. D. Tracking System 2016) [Click Here..](#)
भारतरत्न जे. आर. डी. टाटा गुणवंत संशोधक शिष्यवृत्ती योजना. [Click Here..](#)



Welcome To PH.D login

User Name
vaibhav.pame@gmail.com

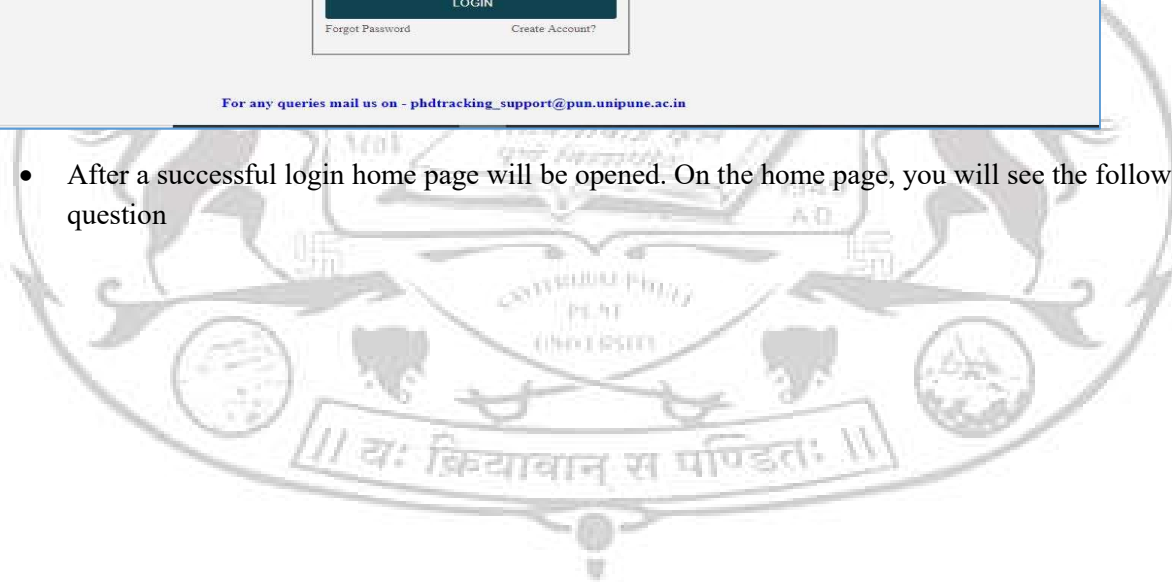
Password
.....

LOGIN

[Forgot Password](#) [Create Account?](#)

For any queries mail us on - phdtracking_support@pun.unipune.ac.in

- After a successful login home page will be opened. On the home page, you will see the following question



Do you want to update your PhD progress status? Shown in the following picture. Please click on Yes.

The screenshot shows a web application interface. At the top, there is a 'Main Menu' dropdown and a user welcome message: 'Welcome vaibhav.pame@gmail.com' with a 'Logout' link. Below this is a banner for 'User Manual For Ph.D / M.Phil Tracking Download here'. The main content area is titled 'Profile Status' and contains the following details:

- Student Name : ERWERWERWER SHUBHAM SHANKAR
- PUNICODE : testeng
- Center Name : our test organization Test College Dummy College Addr: latur Ta: Pune (corporation Area) Dist: Pune
- Guide Name : . Manoj
- Topic Name : dfsfsdf
- Faculty Name : Architecture

A 'View/Edit Details' link is located to the right of the profile information. Below the profile details, a yellow message states 'Your Profile Is Complete ...!'. At the bottom of the page, there is a section for 'Ph.D / M.Phil Status' with a yellow message: 'Completed...!, Do you want to update PHD progress Status?' followed by radio buttons for 'Yes' and 'No'.

- After clicking on Yes. You will see your Ph.D. progress status and different data in tabular format.

➤ Upload Progress Report in the following link by clicking Add/View/Edit button.

The screenshot shows a web browser window displaying the 'PHDTracking/PHDSteps/PhdStepsEdit.aspx' page. The browser's address bar shows the URL and the page is titled 'Not secure'. The page content includes a table for 'Guide Name' and 'Mobile No' with the following data:

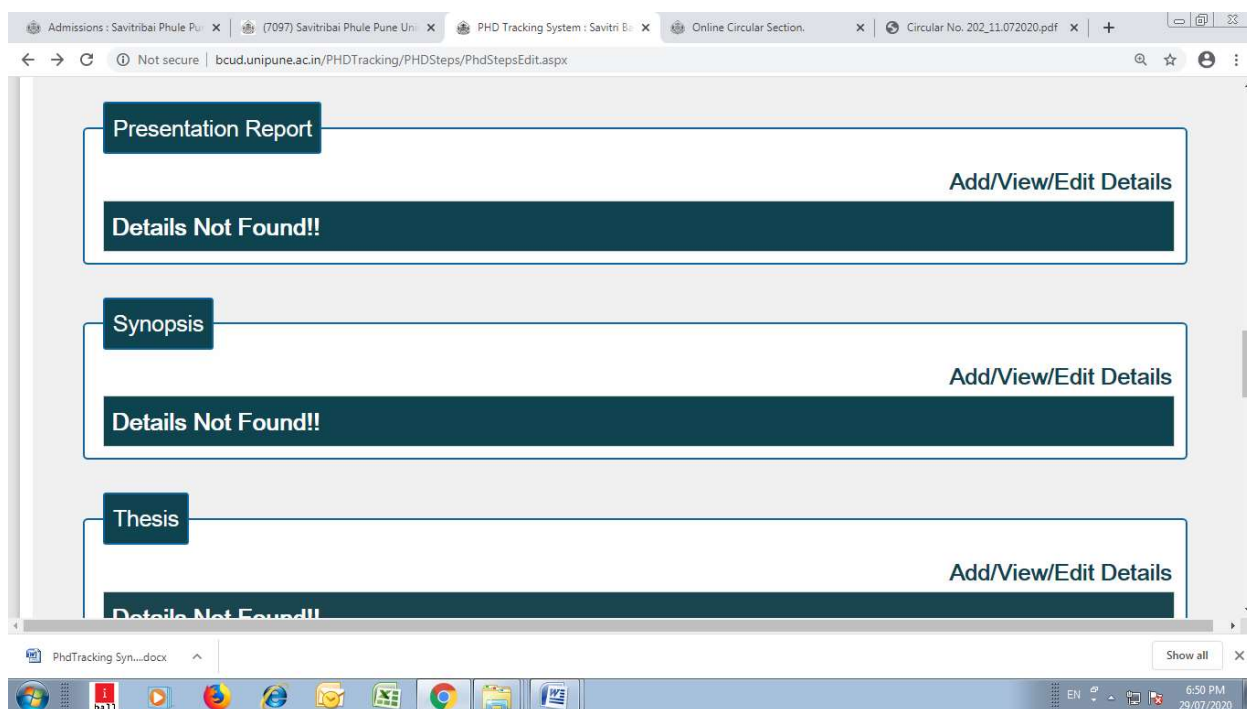
Guide Name	Mobile No
Sarita Trimbakraj Aurangabadkar	9960452050

Below this is a 'Progress Report' section with an 'Add/View/Edit Details' link. It contains a table with the following data:

Sr.No	Document Name	Document Date
1	Progress Report	31/07/2019
2	Progress Report	01/02/2019
3	Progress Report	09/09/2018
4	Progress Report	08/12/2017
5	Progress Report	28/06/2017
6	Progress Report	11/12/2015
7	Progress Report	15/12/2016
8	Progress Report	11/06/2016
9	Progress Report	11/12/2015

Below the progress report is a 'Presentation Report' section with an 'Add/View/Edit Details' link. At the bottom, a message states 'Details Not Found!!'. The Windows taskbar at the bottom shows the system clock as 6:46 PM on 29/07/2020.

➤ **Upload following document by clicking Add/View/Edit button.**

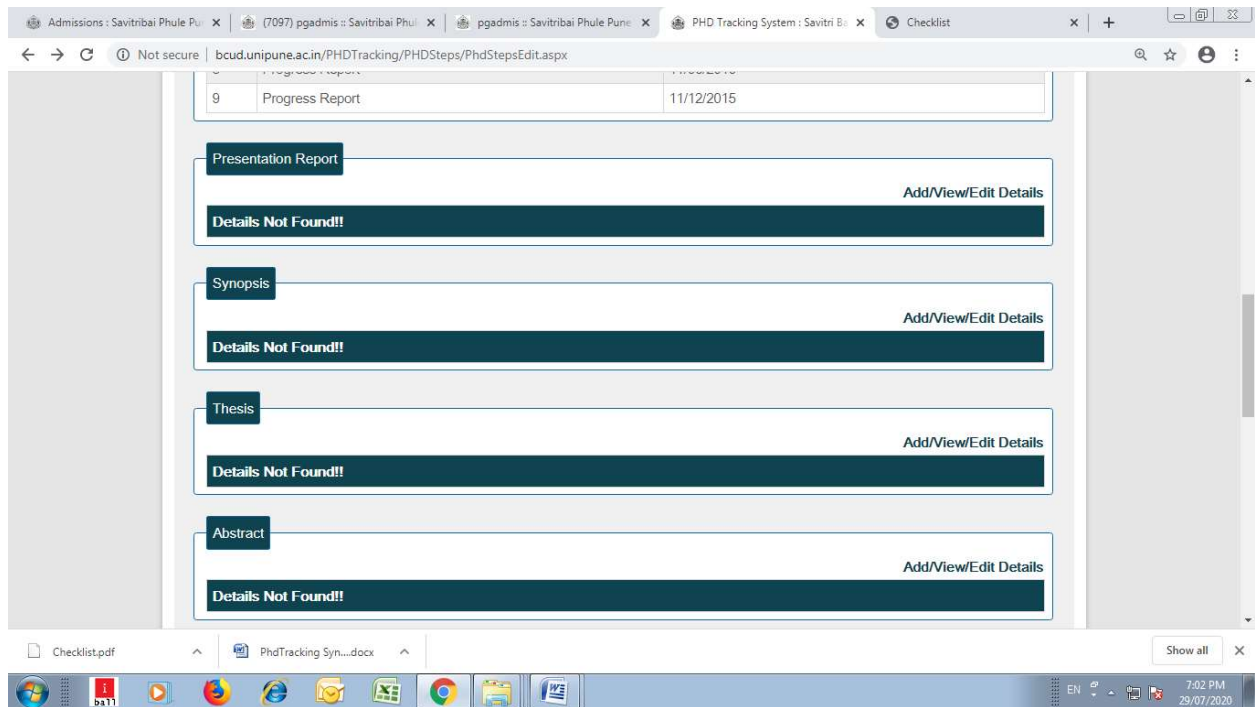


List of Document:

1. Admission Form in prescribed format as per provision of Ph.D. rules (Appendix 'A')
2. Provisional Admission / Registration letter (Appendix 'C')
3. Topic & Title approval letter (R & R Committee letter)
4. Confirmation letter (Appendix 'D')
5. Statement of Marks (10th, 12th, Graduate, Post Graduate)
6. Certificate of M.Phil. NET/SET/GATE/SRF/JRF (if applicable)
7. Course Work Completion Certificate / In case of exemption upload M.Phil. Declaration /Degree
8. Copy of Guide Recognition Letter (valid period)
9. Copy of Research Centre Recognition Letter
10. Cast Certificate (if applicable)
11. Guide Change Letter (if applicable)
12. Title Change Letter (if applicable)
13. Centre Change Letter (if applicable)
14. Re-Registration Letter / Special Extension (if applicable)
15. Copy of documents if the candidate availed any fellowship / scholarship

➤ **How to upload Synopsis and Supporting Documents.**

- After clicking on Add/View/Edit details you will see the window where you have to upload your synopsis and supporting documents as shown in the following picture



The 'Upload Document' form contains the following fields:

- Select Document ***: Synopsis
- Document Submission Date ***: 25/05/2020
- Upload Document ***: Choose File DPC320-000...hallan.PDF

Below the form is a table titled 'Attached Documents' with the following data:

Sr.No.	Attached Documents List	Choose File
1	Original Pre-Synopsis Presentation Report	Statem...7).PDF
2	M.Phil / Course Work Completion Certificate	Statem...01.PDF
3	Xerox copy of all Progress Reports	Utilizat...(14).PDF
4	National / International Published Papers signed by Guide	Statem...01.PDF
5	Synopsis 5 Copies duly signed by Guide	Statem...6).PDF
6	University share of fees of student paid by center (Rs. 5000/- per year)	Statem...6).PDF

At the bottom of the form are 'Upload' and 'Clear' buttons.

List of Documents required to be uploaded for Synopsis Submission as per provision of Ph.D. rules

1. Synopsis Form in prescribed format (Appendix 'F')
2. Copy of pre-synopsis presentation report along with copy of Synopsis

3. Copy of online payment details against synopsis submission fees
 4. Copy of Research Advisory Committee Report of work evaluation of Research Scholar
 5. Copy of certificate of paper presentation in conference / seminar
 6. Copy of published paper in refereed journal
 7. Copy of payment details made by Research center against University share (Not applicable for University Department students)
- All supportive documents should be with 5MB PDF files. Selecting respective files click on the upload button. After uploading documents your request is generated for the synopsis.
 - After uploading documents you can view documents by clicking on the View button as shown in the following picture.

[Back](#)

Uploaded Documents						
Sr.No.	Application ID	Document Name	Document Date	Doc Upload		
1	161200041	Progress Report	17/12/2017	Yes	View/Edit	Delete
2	161200041	Progress Report	15/02/2020	No	View/Edit	Delete
3	161200041	Progress Report	11/12/2016	Yes	View/Edit	Delete
4	161200041	Progress Report	15/02/2021	Yes	View/Edit	Delete
5	161200041	Progress Report	12/12/2016	Yes	View/Edit	Delete
6	161200041	Presentation Report	11/12/2016	Yes	View/Edit	Delete
7	161200041	Presentation Report	12/12/2016	Yes	View/Edit	Delete
8	161200041	Synopsis	25/05/2020	Yes	View/Edit	Delete

Uploaded Sub Documents				
Sr.No.	Application ID	Document Name		
1	161200041	Original Pre-Synopsis Presentation Report	View	Edit
2	161200041	M.Phil / Course Work Completion Certificate	View	Edit
3	161200041	Xerox copy of all Progress Reports	View	Edit
4	161200041	National / International Published Papers signed by Guide	View	Edit
5	161200041	Synopsis 5 Copies duly signed by Guide	View	Edit
6	161200041	University share of fees of student paid by center (Rs. 5000/- per year)	View	Edit

- The research center, Research guide, and University Ph.D. Section will approve your request. After approval of a request, you need to pay fees by clicking on the **Make Payment** button in Synopsis. You have options to pay challan by NET banking, credit cards, or debit cards. See the following picture.

Presentation Report			Add/View/Edit Details
Sr.No	Document Name	Document Date	
2	Presentation Report	12/12/2015	
1	Presentation Report	11/12/2015	

Synopsis			Add/View/Edit Details
Sr.No	Document Name	Document Date	Make Payment
1	Synopsis	25/05/2020	Make Payment

How to upload Thesis:

- For uploading the thesis, you need to complete the synopsis process with payment.
- Click on Add/View/Edit Details in Thesis tab as shown in the following tab.

The screenshot shows a navigation menu with four tabs: Thesis, Abstract, Course Work, and Viva-Letter. Each tab has a corresponding 'Add/View/Edit Details' link. Below each tab, there is a message 'Details Not Found!!'.

- You will see the following window to upload the thesis and supportive documents.

The screenshot shows the 'Upload Document' window. It includes a dropdown menu for 'Select Document' (set to 'Thesis'), a text field for 'Document Submission Date' (set to '25/05/2020'), and a file upload field for 'Upload Document' (set to 'Seminar Sta...742003.PDF'). Below this is a table titled 'Attached Documents' with 5 rows. Each row has a 'Sr.No.', a description of the document, a 'Choose File' button, and a file name. At the bottom of the window are 'Upload' and 'Clear' buttons.

Sr.No.	Attached Documents List	Choose File	File Name
1	Turnitin Report / Urkund Report less than 10% Plagarism report	Choose File	Stateme...7).PDF
2	Abstract with the Signature of Guide and Student (5 Copies)	Choose File	Stateme...5).PDF
3	Acknowledgement of thesis received by Guide Upload	Choose File	Stateme...6).PDF
4	Acknowledgement of thesis received by Centre Upload	Choose File	Stateme...01.PDF
5	NOC from Department, Library, Hostel	Choose File	Stateme...6).PDF

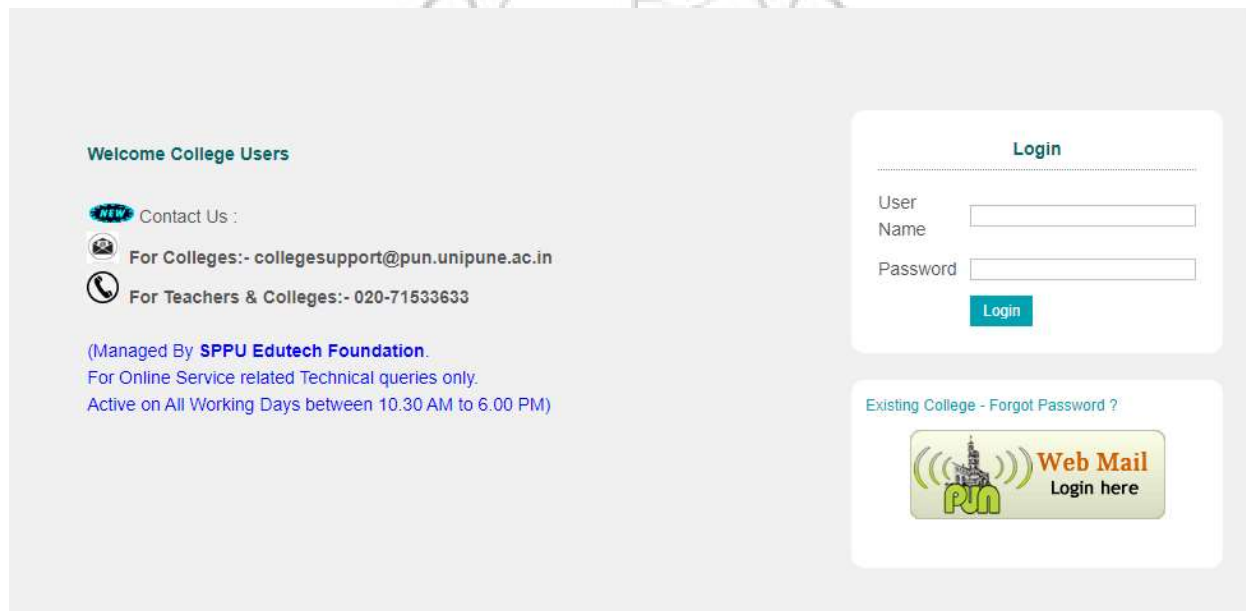
List of required Documents to be uploaded for Thesis Submission as per provision of Ph.D. rules

1. Thesis Form in prescribed format with soft copy of thesis as per Appendix 'G'
2. Copy of online payment details against Thesis submission fees
3. Copy of Plagiarism report as per provision of University Circular No. 175/2018 dated 27/09/2018
4. Copy of Abstract of thesis
5. Copy of acknowledgment of thesis by Guide and Research centre
6. Copy of published paper in refereed journal (in case if not submitted at the time of synopsis)
7. Copy of NOC from University Department, Library, and Hostel (Only applicable for University Department Students)

- All supportive documents should be less than 5MB Pdf files. After uploading all the details, the thesis request generated and a request will be approved by the research center, research guide, and university Ph.D. section. If any document is disapproved then you need to update a respective document. After approval of all the authorities, you need to pay fees for the thesis by clicking on the **Make Payment** button in the thesis tab.


B) Documents, Synopsis and Thesis Upload and Approval Process for Research Center on Ph.D. Tracking System


- Enter the following URL in your browser <https://bcud.unipune.ac.in/root/login.aspx>
- Enter your Research Center login username and password.



Welcome College Users

NEW Contact Us :

 For Colleges:- collegesupport@pun.unipune.ac.in

 For Teachers & Colleges:- 020-71533633

(Managed By **SPPU Edutech Foundation**.
For Online Service related Technical queries only.
Active on All Working Days between 10.30 AM to 6.00 PM)


Login

User Name

Password

Login

Existing College - Forgot Password ?



- After successful login in the main menu select the menu **Ph.D. Tracking**

Main Menu

- Home-Page
- College Details
- Eligibility
- Affiliation
- Teacher Profile
- Approval Online
- Pro Rata Online
- Scholarships Online
- Examination Information
- Planning and Development
- Students' Development
- NSS
- CEO Information
- Nomination of Senior Supervisors / Squad
- Election
- Annual Report
- RUSA
- PHD Tracking

Welcome testeng ! Account Settings Logout

Your UNIPUNE ID is as follow.
testeng

Infrastructure Details **New**

Online Compliance Reports of continuation of affiliation/recognition/natural growth **New**

Receipt for AICTE Applications **New**

Online Uploading AICTE/PCI/COA EOA and Updation of Coursewise Intake as per EOA(Apex Body) **New**

: ग्रामची चाचणी संस्था
 : संपूर्ण पत्ता
 : तालुका
 : जिल्हा
 : ग्रामच चाचणी कॉलेज
 : महाविद्यालयचा संपूर्ण पत्ता, पुणे (महानगर, पालिका हद्द), पुणे
 : आनंद एस जाधव

Click Here

- After selecting **Ph.D. Tracking** you are redirected to the following page:

SANTRIBAI PHULE PUNE UNIVERSITY
सावित्रीबाई फुले पुणे विद्यापीठ
॥ वा: विनयवन् ॥ स: परीक्षा: ॥

Board of Deans
PHD TRACKING SYSTEM

Welcome testeng Logout


Main Menu

- Dashboard
- Student List
- Research Center Details
- Guide List
- Generate Challan
- Add Associate Guide
- Print Report
- Research Centre Print
- Confirm JRD Tata Student List
- Approve Thesis and Synopsis Documents

University. All rights reserved | Disclaimer | Site map

Click Here

- After selecting **Approve Thesis and Synopsis Document** you are redirected to the following page:



SAVITRIBAI PHULE PUNE UNIVERSITY
सावित्रीबाई फुले पुणे विद्यापीठ
॥ यः कियमासन् स पण्डितः ॥

Board of Deans
PHD TRACKING SYSTEM

Main Menu
Welcome testeng Logout

Requests

Faculty	Subject	Count
Architecture	All	1

Approved and Rejected All Requests

Sr.No.	StudentName	College	Research Topic	Document Name	Status	
1	erwerwerwer shubham shankar	our test organization Test College Dummy College Addr: latur Ta: Pune (corporation Area) Dist: Pune	dfsfsdf	Synopsis	Approved by Guide	View

Click Here.

- After that click on **View** button list of documents are appeared with documents uploaded by the student for Synopsis and Thesis submission.
- All required and attached documents should check, verify and approve by Research Center.

Uploaded Documents

Student name: erwerwerwer shubham shankar
 Name of the research center: our test organization Test College Dummy College Addr: latur Ta: Pune (corporation Area) Dist: Pune
 Research Topic: dfsfsdf
 Document Name: Thesis

Sr.No.	Document Name	View
1	Turnitin Report / Urkund Report less than 10% Plgairism report	View
2	Abstract with the Signature of Guide and Student (5 Copies)	View
3	Acknowledgement of thesis received by Guide	View
4	Acknowledgement of thesis received by Centre	View
5	NOC from Department, Library, Hostel	View
6	Thesis Submission Report	View


Remark :


Close
Approve
Reject


C) Documents, Synopsis and Thesis Upload and Approval Process for Research Guide on Ph.D. Tracking System

- Enter the following URL in your browser <http://bcud.unipune.ac.in/root/login.aspx>
- Enter your Teacher login username and password.

Welcome College Users

 Contact Us :

 For Colleges:- collegesupport@pun.unipune.ac.in

 For Teachers & Colleges:- 020-71533633


(Managed By **SPPU Edutech Foundation**.
For Online Service related Technical queries only.
Active on All Working Days between 10.30 AM to 6.00 PM)

Login

User Name

Password

Existing College - Forgot Password ?



- After Successful login you have to redirect to the following Dashboard:






Teacher Name : . Manoj


PRN : 52201585897

College : Testing Organization test college of art's,commerce,science Addr: Gat No 167 Bhukum Mulshi RdPune Ta: Pune (corporation Area) Dist: Pune

Mobile No. : 8208327466

Email : yogesh.ghige@pun.unipune.ac.in

Profile	Registration for Election 2017		Examination And CAP Appointment
QIP	ASPIRE Research Proposal 	Young Scientist / Unassigned Tarvel Grant	Foundation Day Awards 
	PG Recognition	Chairman Contribution Details(Paper Setting)	Science Coordinator Claim
Exam Work Payment Details (CAP paper setting)	Ph.D. Viva Voce Online Request 	Ph.D. Viva Voce Online HOD Update Request 	Approve Thesis and Synopsis Documents 



Click Here.

- After click on **Approve Thesis and Synopsis Documents** link you redirect to the following page:

Here you have to view data in two tabular formats:

- Research Guide views the uploaded document for approval.
- Research Guide view approved document.

Main Menu ▾
Welcome 52201585897 Logout

Requests

Faculty	Subject	1
Architecture	All	1

Sr.No.	StudentName	College	Research Topic	Document Name	View
1	erwerwerwer shubham shankar	our test organization Test College Dummy College Addr: latur Ta: Pune (corporation Area) Dist: Pune	dfsfsdf	Thesis	View

Approved and Rejected All Requests

Sr.No.	StudentName	College	Research Topic	Document Name	Status	View
1	erwerwerwer shubham shankar	our test organization Test College Dummy College Addr: latur Ta: Pune (corporation Area) Dist: Pune	dfsfsdf	Synopsis	Approved by Guide	View

Click Here.

After click View button you have redirected the following page for Document Approve/Reject.

Uploaded Documents

Student name: erwerwerwer shubham shankar

Name of the research center: our test organization Test College Dummy College Addr: latur Ta: Pune (corporation Area) Dist: Pune

Research Topic: dfsfsdf

Document Name: Thesis

Sr.No.	Document Name	View
1	Turnitin Report / Urkund Report less than 10% Plgairism report	View
2	Abstract with the Signature of Guide and Student (5 Copies)	View
3	Acknowledgement of thesis received by Guide	View
4	Acknowledgement of thesis received by Centre	View
5	NOC from Department, Library, Hostel	View
6	Thesis Submission Report	View

Remark :

Close
Approve
Reject

- The list of approved document will appeared as redirected to the following page after Research Guide approval for Synopsis and Thesis submission.

Main Menu Welcome 52201585897 Logout

Requests

No pending requests....

Approved and Rejected All Requests

Sr.No.	StudentName	College	Research Topic	Document Name	Status	
1	erwerwerwer shubham shankar	our test organization Test College Dummy College Addr: latur Ta: Pune (corporation Area) Dist: Pune	dfsfsdf	Synopsis	Approved by Guide	View
2	erwerwerwer shubham shankar	our test organization Test College Dummy College Addr: latur Ta: Pune (corporation Area) Dist: Pune	dfsfsdf	Thesis	Approved by Guide	View

After successfully completed all above process Research Guide can generate request for Online Viva-voce process through their login.

Savitribai Phule Pune University
Board of Deans

Go To Login

Teacher Name : Manoj

PRN : 52201585897

College : Testing Organization test college of arts,commerce,science Addr: Gat No 167 Bhukum Mulshi RdPune Ta: Pune (corporation Area) Dist: Pune

Mobile No. : 7387821117

Email : yogesh.ghge@pun.unipune.ac.in

Profile	Registration for Election 2017		Examination And CAP Appointment
QIP	ASPIRE Research Proposal	Young Scientist / Unassigned Tarvel Grant	Foundation Day Awards
	PG Recognition	Chairman Contribution Details(Paper Setting)	Science Coordinator Claim
	Exam Work Payment Details (CAP paper setting)	Ph.D. Viva Voce Online Request	Ph.D. Viva Voce Online HOD Update Request

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