



Sandip Institute of Technology and Research Centre

At & Po – Mahirawani, Trimbak Road, Tal & Dist .– Nashik

Phone: (02594) 222552,53,54, Fax: (02594) 222555

website : www.sandipfoundation.org, e-mail : principal@sitrc.org

(Approved by-AICTE, New Delhi, & Govt. of Maharashtra and Permanently Affiliated to Savitribai Phule Pune University (Formerly Pune University), Pune.

Accredited with "A" grade by NAAC With CGPA Score of 3.11



SANDIP
FOUNDATION



Internal Quality Assurance Cell (IQAC)

Minutes of Meeting (2022 - 23)

Monday, 11th July, 2022

The meeting of internal quality assurance cell was held today in online mode. It was from the point of view of COVID-19 spread and restrictions therein. It was presided by Dr. S. T. Gandhe. The following members were present for the meeting:

- | | |
|---|--------------------------------|
| 1. Dr. S. T. Gandhe (Principal) | 7. Dr. G. M. Phade (Member) |
| 2. Prof. P. A. Karole (Mgt. .Repr.) <i>online</i> | 8. Dr. J. G. Nayak (Member) |
| 3. Dr P R Baviskar (Coordinator) | 9. Mrs. Aruna A. Aher(Member) |
| 4. Dr. M. M. Patil (Member) | 10. Mr. Pranav Ostwal (Member) |
| 5. Dr. R. S Patil (Member) | 11. Mr. S.R. Pund (Member) |
| 6. Dr. N. S. Patil (Member) | |

Agenda of Meeting

1. To review the academic activities of the institute conducted in online mode.
2. To review the Consultancy activities of the institute.
3. To motivate faculty to apply for funded Workshops & undertake research projects
4. To organize Value added program.
5. To constitute various clubs.

Minutes of Meeting

1. Minutes of earlier meeting were read by Dr. P R Bvaskar
2. In view of spread of COVID-19, the academic activities were conducted in online mode. The committee suggested to develop the infrastructure so that the activities can be conducted in online mode.
3. Faculty should be motivated to approach industries & provide Consultancy services to them as per their requirements. In addition, Institute should also look forward to deliver the training program or management development program for industry.
4. It was advised that faculty should be motivated to apply for funded Workshops & undertake research projects.
5. It was suggested that Value added program should be started, as per the requirements of the industries.
6. It was stressed upon that various clubs like Robotics club, GATE Club, Hobby club etc should be started in departments to harness the talent of the students.



Dr. S T Gandhe
Chairman

Internal Quality Assurance Cell



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Internal Quality Assurance Cell (IQAC)

Minutes of Meeting (Acad. year 2022- 23)

Saturday, 29th Oct., 2022

The meeting of internal quality assurance cell was held today under the chairmanship of Dr. M. M. Patil. The following members were present for the meeting:

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|---|--|
| 1. Dr. M. M. Patil (Principal) <i>MP</i> | 6. Dr. G. M. Phade (Member) <i>GP</i> |
| 2. Prof. P. A. Karole (Management Representative) | 7. Dr. J. G. Nayak (Member) <i>JGN</i> |
| 3. Dr. P. R. Baviskar (Coordinator) <i>PRB</i> | 8. Mrs. Aruna A. Aher (Member) <i>AA</i> |
| 4. Dr. R. S. Patil (Member) <i>RS</i> | 9. Mr. Pranav Ostwal (Member) |
| 5. Prof. N. S. Patil (Member) <i>NSP</i> | 10. Mr. S.R. Pund (Member) |

Agenda of Meeting

1. To take the overview of preparation of NBA of E&TC
2. Review of admissions for the AY 2022-2023
3. To strengthen the Institute –Industry interaction
4. To plan the students activity for overall development

Minutes of Meeting

1. Minutes of earlier meeting were read by Dr. P. R. Baviskar.
2. The progress of NBA activities of the Institute is found satisfactory. It is noted that cadre ration of the E&TC department need to maintain.
3. The admissions for the AY 2022-2023 is found satisfactory.
4. To fulfill the industry-institute gap, faculty should be motivated to approach industries & provide the facilities available in the respective department to undertake the industrial projects the industry requirements.
5. It was advised that faculty should be motivated to apply for funded Workshops & undertake research projects.
6. Review has been taken for the SPICE grant utilization for the students activities





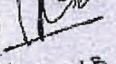
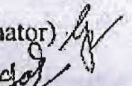

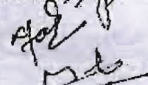

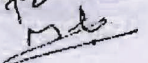
MP
Dr. M. M Patil
Chairman
Internal Quality Assurance Cell

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting (Acad. year 2022- 23)

Saturday, 28th Jan., 2023

The meeting of internal quality assurance cell was held today under the chairmanship of Dr. M. M. Patil. The following members were present for the meeting:

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|---|---|
| -1. Dr. M. M. Patil (Principal)  | -6. Dr P R Baviskar (Member)  |
| - 2. Prof. P. A. Karole (Mgmt.Repr.) | - 7. Dr . J. G. Nayak (Member)  |
| -3. Dr. G. M. Phade (Coordinator)  | 8. Mrs. Aruna A. Aher(Member)  |
| -4. Dr. R. S Patil (Member)  | - 9. Mr. Pranav Ostwal (Member)  |
| -5. Dr. N. S. Patil (Member)  | -10. Mr. S.R. Pund (Member) <i>Attended online.</i> |

Agenda of Meeting

1. Review of readiness of compliance of NBA second cycle of Computer and Mechanical Engineering department and MBA department first cycle.
2. To plan for the autonomy status of the institute.
3. Review of teaching learning process

Minutes of Meeting

1. Minutes of earlier meeting were read by Dr. Gayatri Phade.
2. The various files of the respective department were checked in the NBA visit point of view, on sample basis and observations are communicated to the respective head of the department, verbally.
3. Institute is planning for the autonomy status, potential and eligibility criteria of the institute are checked and committee unanimously decided to go for autonomy status of the institute after the NBA visit of the mentioned department.
4. The committee advised to strengthen the teaching learning process to ensure outcome based education. Resolve the issues faced by students in offline mode of learning




Dr. M M Patil
Chairman
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Internal Quality Assurance Cell (IQAC)

Minutes of Meeting (2022 - 23)

Saturday, 8th April, 2023

The meeting of internal quality assurance cell was held today under the chairmanship of Dr. M. M. Patil. The following members were present for the meeting.

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|--|---|
| 1. Dr. M. M. Patil (Principal) <i>MD</i> | 6. Dr P R Baviskar (Member) <i>PR</i> |
| 2. Prof. P. A. Karole (Mgmt.Repr.) | 7. Dr . J. G. Nayak (Member) <i>JG</i> |
| 3. Dr. G. M. Phade (Coordinator) <i>GP</i> | 8. Mrs. Aruna A. Aher(Member) <i>AA</i> |
| 4. Dr. R. S Patil (Member) <i>RS</i> | 9. Mr. Pranav Ostwal (Member) <i>(online)</i> |
| 5. Dr. N. S. Patil (Member) <i>NS</i> | 10. Mr. S.R. Pund (Member) |

Agenda of Meeting

1. To review the progress of NBA activities of the Institute.
2. To tackle the issue of COVID-19 and run the college in online mode.
3. Develop the facilities for two newly proposed UG courses.

Minutes of Meeting

1. Minutes of earlier meeting were read by Dr. G. M. Phade.
2. The committee satisfied with the preparation of the Institute for NBA accreditation of MBA course.
3. In view of spread of COVID-19, it cannot be predicted about the physical start of the classes. Hence, it is advisable that faculty should prepare the course material using ppt / video in LMS and should be conversant for using online platforms.
4. The Institute should develop the sufficient infrastructure and take care of sanitization.
5. The Institute should be ready with adequate IT based infrastructure to facilitate the contactless transaction.
6. The committee ensured that the adequate infrastructure is available for two newly proposed UG courses in Artificial Intelligence & Data Sciences and Automation & Robotics. Also, they emphasized to recruit the competent faculty members for these courses.



MD
Dr. M M Patil
Chairman
Internal Quality Assurance Cell