



**Sandip Foundation's
Sandip Institute of Technology & Research Centre, Nashik
Department of Information Technology**

Date:5/02/2022

NOTICE

All the Staff members & SE Students of Information Technology are here by informed that there are departmental event on 7th to 12th February 2022.

Event Topic :-"Value Added Program on Soft Skill Development"
Time:- 10.00 am to 5.00 pm
Venue:- Online Mode (Google Meet)

Interested Students can register their names to event coordinator.

Prof. Dr. Vivek N. Waghmare
Head of the Department

Dr. S.T. Gandhe
Principal, SITRC





CHIEF PATRON

Hon.(Dr).Sandip N. Jha

(Chairman, Sandip Foundation, Nashik)

PATRON

Hon. Prof. Pramod Karole

(Academic Facilitator, Sandip Foundation, Nashik)

PRINCIPAL

Prof. (Dr) S. T. Gandhe

(Principal, SITRC, Nashik)

CONVENER

Dr. Vivek N. Waghmare

(Head, Department of Information Technology Engineering, SITRC, Nashik)

CO-ORDINATOR

Prof. Sneha Khaire

(Assistant Professor,
Dept. of Information Technology Engg.,
SITRC, Nashik)



ORGANIZING COMMITTEE

Prof. Sneha Khaire

Prof. Priyanka M. Sonawane

Prof. Tanvi Deshmukh

RESOURCE PERSON

Mr.Vishvesh Kathe

free lancer, Barclays
GTT Pvt. Ltd

Venue and Time

Online Mode (Google Meet)

Time: 10 AM To 5.00 PM

Value Added Program

On

“Soft Skill Development”

(7th to 12th Feb .2022)

Organized By

**Department of Information
Technology Engineering,**

**Sandip Institute of Technology and
Research Centre,
Nashik- 422213.**

COURSE CONTENTS

The VAP will cover a wide range of topics.

- ✓ Introduction, Scope of Soft Skill, Importance of Soft Skill, Types of Soft Skill, Brief description of Soft skills to be studied, Introducing oneself and introducing people to others, thanking someone and responding to thanks, seeking and giving permission, congratulating and responding
- ✓ paying complements, showing appreciation and responding to them, asking questions and giving polite responses, giving and refusing an invitation, expressing agreement or disagreement, listening
- Introduction and scope, Purpose of Group Discussion, Types of Group Discussions
- ✓ Characteristics of Effective Group Discussion, Phases in Group Discussion
- ✓ Purpose/Objective of Interview, Types/Classification of Interview, Guidelines for Effective Interview Important Features of Body Language, Examples of Body Language.
- ✓ Positive and negative body language, Concept of Etiquette, Need for Etiquettes, Types of Etiquettes (Etiquettes, Dress Code/ Clothing Etiquettes, Telephone Etiquettes, Interview Etiquettes, Meeting Etiquettes.

IMPORTANT DATES

Last Date of Registration: 6th Feb 2022

Date: 07th To 12th Feb. 2022

REGISTRATION LINK

<https://forms.gle/1tziF5rtmImIoX>

No Registration Fee

ABOUT INSTITUTE

Sandip Institute of Technology and Research Center (SITRC), the top Engineering colleges in Nasik, Maharashtra is established in 2008 and is approved by AICTE, New Delhi and affiliated to Savitribai Phule Pune University, Pune. SITRC's Computer Engineering & Mechanical Engineering (UG) programs accredited by NBA, in February 2020. The Institute is accredited by NAAC with 'A' Grade (CGPA 3.11 Score). SITRC have an ambiance that stimulates intellectual thinking and academic proceedings.

The institute has following major credentials to its credit.

- ✓ Accredited by NBA Computer & Mechanical Engineering
- ✓ Accredited with A Grade by NAAC
- ✓ Affiliated to SPPU Pune
- ✓ Green and Clean Campus

ABOUT DEPARTMENT

Department of Information Technology Engineering has been established in the year 2008, with an intake of 60 students. The Information Technology Department offers Undergraduate Program UG In Information Technology. Since then the Department Producing the IT Engineer to meet the demands and the trends of the IT Industries

DEPARTMENT VISION

To impact value based state of the art knowledge in Information Technology engineering and to serve the society by nurturing research, innovation, and entrepreneurship.

DEPARTMENT MISSION

To achieve the vision, the department is committed to:

- * M1. To Impart quality technical education and accomplish superiority in education and research.
- * M2. To produce competent IT Professionals and Entrepreneurs with Professional ethics.
- * M3. To Promote and develop an ability to apply the knowledge for the societal benefits.

About Value added program

The main aim of this workshop is to provide the foundations of the practical implementation and usage of Soft Skills Development.

VAP OBJECTIVES

The Objective of this course is to Develop effective communication skills & To develop and nurture the soft skills of the students through individual and group activities.

Soft Skill Development (07/02/2022 To 12/02/2022)

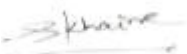
Session wise schedule


Day & Date	Sessions	Details
7/02/2022 (Monday)	Session I (10:00 A.M. to 1:00 P.M.)	Introduction to Scope of Soft Skill, Importance of Soft Skill, Types of Soft Skill, Brief description of Soft skills to be studied,
	Session II (02:00 P.M. to 5:00 P.M.)	Introducing oneself and introducing people to others, thanking someone and responding to thanks, seeking and giving permission, congratulating.
08/02/2022 (Tuesday)	Session I (10:00 A.M. to 1:00 P.M.)	Characteristics of Effective Group Discussion, Purpose of Interview, Types of Interview, Guidelines for Effective Interview Important
	Session II (02:00 P.M. to 5:00 P.M.)	Features of Body Language, Example Body Language..
9/02/2022 (Wednesday)	Session I (10:00 A.M. to 1:00 P.M.)	How To Improve Communication Skill
	Session II (02:00 P.M. to 5:00 P.M.)	Etiquette, Need for Etiquettes, Types of Etiquettes- Dress Code Clothing Etiquettes



Session wise schedule

Day & Date	Sessions	Details
10/02/2022 (Thursday)	Session I (9:00 A.M. to 1:00 P.M.)	Phases in Group Discussion Process, Do's and Don'ts of participating in Group Discussion, Interview Concept and Definition
	Session II (02:00 P.M. to 5:00 P.M.)	How TO Write Correct Resume
11/02/2022 (Friday)	Session I (10:00 A.M. to 1:00 P.M.)	Student Grooming
	Session II (02:00 P.M. to 5:00 P.M.)	Positive and negative body language
12/02/2022 (Saturday)	Session I (9:00 A.M. to 1:00 P.M.)	Telephone, Interview, Meeting Etiquettes.
	Session II (02:00 P.M. to 5:00 P.M.)	Self Determination & improve listening skills .


Prof. Sneha Khaire
Coordinator


Prof. Dr. Vivek N. Waghmare
Head of Department



Value Added Program on

“Soft Skill Development ”

7th To 12th Feb. 2022

**Organized by,
Sandip Foundation's
Sandip Institute of Technology and
Research Center**

Department of Information Technology





Name of Program : Value Added Program on “Soft Skills Development”

Date : 7th to 12th FEB. 2022

Duration : 36 Hrs

Resource Person : Mr. Vishvesh Kathe

Address of company : Barclays GTT Pvt. Ltd

Event Coordinator : Prof. Sneha A. Khaire (Asst. Professor, SITRC)

No. of Participants: 77 SE Students

Venue : Online Mode (Google Meet)

Aim :

The main objective of this workshop is to provide the foundations of the practical implementation and usage of Soft Skills Development.

Objective :

- 1) Develop effective communication skills
- 2) To develop and nurture the soft skills of the students through individual and group activities

Outcomes :

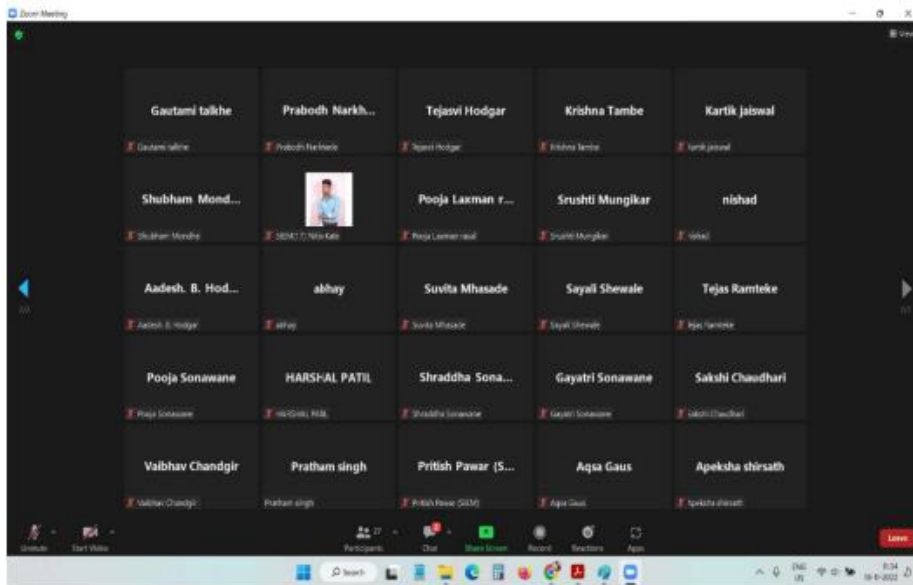
After Attending VAP Students will able to learn :

- 1) Self confident individuals by mastering inter-personal skills, team management skills and leadership skills
- 2) Effectively communicate through verbal/oral communication and improve listening skills.
- 3) Become more effective individual through goal setting
- 4) Actively participate in group discussion / meeting / interview .

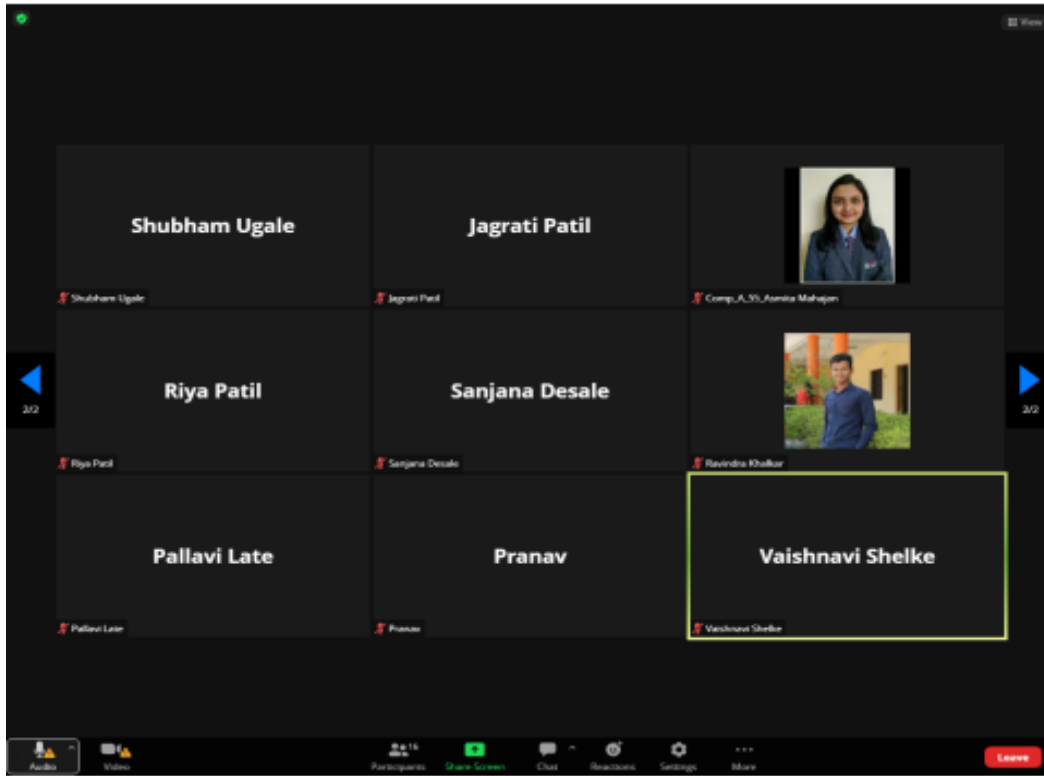


Description:

To develop and nurture the soft skills of the students through individual and group activities the department of Information Technology of Sandip Foundation's, Sandip Institute of Technology and Research Center organized expert session on Soft skills Development on the Date: 7th Feb 2022 to 12th Feb 2022 .The session was started with welcome & felicitation of Mr.Vishvesh Kathe who is a freelancer. This workshop was conducted by Barclays GTT Pvt Ltd. To attend the same workshop total 77 students from Information Technology were present. At the end of event students were appreciated. The session concluded with vote of thanks.



Photos During Value Added Program on "Soft Skill Development" session of SE Class



Photos During Value Added Program on "Soft Skill Development" session of SE Class



Prof. Sneha Khaire
Coordinator



Prof. Dr. Vivek N. Waghmare
HOD



Dr. S. T. Gandhe
Principal, SITRC





Sandip Institute of Technology and Research Centre, Nashik									
Department of Information Technology									
Feedback of VAP on Soft Skill Development Rating (1. Worst and 5. Best)									
Sr. No	Name of Student	Punctuality	Expertise	Clarity of Communication	Problem solving ability	Coordination	Understanding by the students	Quality of Content	Value addition from course
1	AMRUTKAR AKSHAY PANDIT	4	5	5	4	5	5	3	4
2	ANSARI ASAR MAHFOOZUR R.	5	5	5	5	5	5	4	4
3	BANAITKAR TEJAS DURGADAS	4	5	5	4	5	5	4	5
4	BIRARI RUCHITA BHARAT	5	5	5	4	5	5	4	4
5	BORSE NIKITA RAJENDRA	4	5	5	5	5	5	3	4
6	JADHAV SANKET VAMAN	4	5	5	4	5	5	4	4
7	JAGALE RIDDHI SANJAY	4	5	5	5	5	5	4	5
8	JAIN AMIT SANJAY	3	5	5	4	5	5	3	4
9	KAPADNIS SAYALI BHASKAR	4	5	5	5	5	5	4	4
10	KAUSHAL SHANTARAM NILE	4	5	5	4	5	5	4	4
11	KEDAR SHUBHAM KACHARU	3	5	5	5	5	5	4	4
12	AMRUTKAR AKSHAY PANDIT	4	5	5	4	5	5	3	4
13	ANSARI ASAR MAHFOOZUR R.	3	5	5	4	5	5	4	4
14	KHAN SANIYA ARIF	4	5	5	5	5	5	4	4
15	KHELUKAS HUBHAM RAJENDRA	3	5	5	4	5	5	4	4
16	MAHAJAN YASHRAJ JITENDRA	4	5	5	5	5	5	3	4
17	MALPURE SHWETA SATISH	3	5	5	5	5	5	4	4
18	MANGESH JAGANNATH BHANDARE	4	5	5	4	5	5	5	4
19	MANOJ BHARAT BERAD	4	5	5	4	5	5	5	5
20	MARGAM KAVYA VENKAT N.	3	5	5	5	5	5	3	4
21	MHALAS APOORVA ANIL	4	5	5	4	5	5	4	4
22	KHAN SANIYA ARIF	5	5	5	4	5	5	5	4
23	KHELUKAR SHUBHAM RAJENDRA	4	5	5	5	5	5	3	4
24	MAHAJAN YASHRAJ JITENDRA	5	5	5	5	5	5	4	4
25	NAIR MANSI GOPAL	4	5	5	4	5	5	5	4
26	NAWALE SWAMI SANDIP	3	5	5	5	5	5	4	4
27	PATIL AKSHAYA VILAS	4	5	5	5	5	5	5	4
28	PATIL SANSKRUTI ANIL	5	5	5	5	5	5	3	4
29	PAWALE DIPAK RAMESHRAO	4	5	5	5	5	5	4	4
30	PEDNEKAR SONALI PRATAP	3	5	5	4	5	5	4	4
31	PITAM KUMAR	4	5	5	5	5	5	4	5
32	SALUNKHE SWAPNIL DINKAR	4	5	5	5	5	5	3	5
33	SANGALE SHWETA P.	4	5	5	5	5	5	4	4
34	NAIR MANSI GOPAL	3	5	3	3	5	3	3	5
35	NAWALE SWAMI SANDIP	4	4	5	4	5	5	4	5



36	SAURAV SANJAY DESHMUKH	4	4	5	4	5	5	4	5
37	SHIVAM KUSHWAHA	4	3	3	3	5	4	5	5
38	SIDDHAVI JAYWANT RAUL	4	5	4	4	4	4	3	3
39	SUROVIKA TUSHAR PAUL	4	3	3	4	5	5	3	4
40	THAKUR RUTIK GAGAN	3	4	5	5	5	4	4	5
41	YEOLEKAR SHOOBHAM RAJESH	4	5	5	4	5	5	4	4
42	SHUBHAM SHINDE	3	5	5	4	5	5	3	4
43	DIPAK BAGUL	4	5	5	5	5	5	5	4
44	VEEKSHA SHETTY	4	5	5	5	5	5	4	4
45	ABHISHEK DHILPE	3	5	5	4	5	5	3	5
46	UGALE AKSHATA	4	5	5	4	5	5	4	4
47	SAURAV SANJAY DESHMUKH	3	5	5	5	5	5	4	4
48	SHIVAM KUSHWAHA	5	5	5	4	5	5	3	4
49	SIDDHAVI JAYWANT RAUL	5	5	5	4	5	5	4	4
50	SUROVIKA TUSHAR PAUL	4	5	5	5	5	5	4	4
51	THAKUR RUTIK GAGAN	5	5	5	4	5	5	4	4
52	YEOLEKAR SHOOBHAM RAJESH	4	5	5	5	5	5	3	4
53	SHUBHAM SHINDE	5	5	5	4	5	5	4	5
54	DIPAK BAGUL	4	5	5	5	5	5	4	5
55	VEEKSHA SHETTY	5	5	5	4	5	5	3	4
56	ABHISHEK DHILPE	5	5	5	5	5	5	4	5
57	BHALSING ATHARVA	4	5	5	4	5	5	4	4
58	CHAURE NILESH	4	5	5	4	5	5	3	4
59	NIMBALKAR RUSHIKESH	4	5	5	5	5	5	4	4
60	AHIRE DURGESH SUBHASH	5	5	5	4	5	5	4	4
61	JAIN SHUBHAM SUNIL	5	5	5	4	5	5	3	4
62	BAGADE SAHIL SANJAY	4	5	5	4	5	5	4	4
63	KANAWADE VINAY VILAS	5	5	5	5	5	5	4	4
64	HAREL TULSI LAXMIKANT	5	5	5	4	5	5	3	4
65	SARODE ASHWINI ANIL	5	5	5	4	5	5	4	4
66	WAGH ASHWINI GORAKH	4	5	5	5	5	5	3	4
67	GUJRATHI VIKRANT PRAMO	5	5	5	4	5	5	4	4
68	PAWAR ARUNA TANAJI	5	5	5	4	5	5	4	5
69	BORADE RUCHIKA RAJESH	5	5	5	5	5	5	3	4
70	DAWARE SHRADDHA MADH	4	5	5	4	5	5	4	5
71	PANDIT PRAVIN HARIDWAR	5	5	5	5	5	5	3	4



72	YADAV SANDEEP SURENDR	4	5	5	5	5	5	4	4
73	KANGANE POOJA RAMHARI	3	5	5	4	5	5	4	4
74	KSHIRSAGAR ABHIJIT RAJEN	4	5	5	4	5	5	4	4
75	SHINDE RISHIKESH KISHOR	5	5	5	5	5	5	3	4
76	ZEBA SAYYED	3	5	5	4	5	5	4	4
77	ANKITA RAJENDRA PATIL	5	5	5	4	5	5	5	4



Section 1 of 4

Sandip Institute of Technology & Research Centre Nashik Department of Information Technology

Value Added Program On Soft Skill Development
Academic Year -2021-22

Description Of Event :Information Technology Organized Session On Soft Skill Development For SE Student IT
on 12th February 2022

After section 1 Continue to next section

Section 2 of 4

Name Of Student

Description (optional)

After section 2 Continue to next section

Section 3 of 4

Student Email ID:

Description (optional)

Class :

Description (optional)

1. What are soft skills?

- a) Specific technical abilities related to a particular job
- b) Non-technical interpersonal and personal attributes
- c) Computer programming skills
- d) Academic qualifications and degrees

2. Which of the following is an example of a soft skill?

- a) Coding in Python
- b) Problem-solving
- c) Operating heavy machinery
- d) Data analysis

3. Why are soft skills important in the workplace?

- a) They are not essential for career success.
- b) They contribute to a positive work environment and enhance teamwork.



Certificate of Completion

This is to certify that

AMRUTKAR AKSHAY PANDIT

Value Added Program On “Soft Skill Development” Organize By Sandip Institute Of Technology & Research Center Nashik on 07th to 12th Feb 2022.

A handwritten signature in blue ink, appearing to read "Pawan R Bhaladhare".

Dr Pawan R Bhaladhare
HOD



A handwritten signature in blue ink, appearing to read "Sanjay T Gandhe".

Dr Sanjay T Gandhe
Principal



Certificate of Completion

This is to certify that

ANSARI ASAR MAHFOOZUR R.

Value Added Program On “Soft Skill Development” Organize By Sandip Institute Of Technology & Research Center Nashik on 07th to 12th Feb 2022.

A handwritten signature in blue ink, appearing to read "Pawan R Bhaladhare".

Dr Pawan R Bhaladhare
HOD



A handwritten signature in blue ink, appearing to read "Sanjay T Gandhe".

Dr Sanjay T Gandhe
Principal