



# SANDIP INSTITUTE OF TECHNOLOGY AND RESEARCH CENTRE

(An Autonomous Institute Permanently Affiliated to Savitribai Phule Pune University, Pune)

At & Po – Mahirawani, Trimbak Road, Tal & Dist. – Nashik

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website : <https://sitrc.sandipfoundation.org>

REF: SITRC/AUTONOMOUS/EC/Circular No.17

Date: 12-03-2024

## CIRCULAR

All the MBA 1<sup>st</sup> Semester (2023 Pattern) students who appeared in the **ESE Dec - 2023** session are hereby informed that the application form for Photocopy and Revaluation of answer booklets will be available in the ERP portal, details as follows:

### PHOTOCOPY OF ANSWER BOOKLETS

Sr. No.	Fee Particulars	Amount in Rs.)
1	Photocopy of Answer booklets ( <b>Maximum of 3</b> )	Rs. 500/- for each course
2	The student have to collect photocopy of answer booklet on 16 <sup>th</sup> March 2024 from Exam Cell.	

**Form filling date: 13/03/2024 to 15/03/2024 (5.00 p.m.)**

### REVALUATION OF ANSWER BOOKLETS

The application of revaluation of Answer Booklet should be recommended and forwarded by the HoD. **The HoDs are requested to forward the genuine casus only.**

Sr. No.	Fee Particulars	Amount in Rs.)
1	Revaluation of Answer sheets (Photocopy applied Answer sheet only)	Rs. 500/- for each course

**Form filling date: 18/03/2024 to 20/03/2024 (5.00 p.m.)**

#### Note:

- The photocopy and Re-valuation application can be filled by the students in their ERP login.
- Download the filled form and submit the same to the Exam Cell.
- The student should pay the necessary fee of Rs. 500/- (Non-refundable) for each course through the online portal only.
- The maximum number of courses for which student is willing to apply for Photocopy and Revaluation is restricted to Three (03) Courses only.
- Revaluation is applicable only for Theory Papers only.
- No application will be entertained after the deadline.

#### Copy to:

1. The Principal
2. All Deans and HoDs
3. ERP and Website Team



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