



# SANDIP INSTITUTE OF TECHNOLOGY AND RESEARCH CENTRE

(An Autonomous Institute Permanently Affiliated to Savitribai Phule Pune University, Pune)

At & Po – Mahirawani, Trimbak Road, Tal & Dist .– Nashik

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website : <https://sitrc.sandipfoundation.org/>

**REF: SITRC/AUTONOMOUS/EC/Circular No.17**

**Date: 10-04-2024**

## CIRCULAR

This is for the information that, the students who are on roll in B. Tech/MBA/M.Tech 2<sup>nd</sup> Semester (2023 Pattern) and absented for Mid Term Examinations (MTE) for various reasons are informed to register for Re - Mid Term Examination in the exam section. The last date for submission at the exam section is on or before 18<sup>th</sup> April 2024.

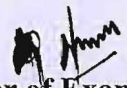
### **Eligibility Criteria**

- A. The students who are absent during mid term examination due to medical reasons or other emergency circumstances (such as death of immediate close relative), the application shall be supported by proper medical certificate with registration number of doctor / hospital along with proofs of hospitalization, discharge certificate, etc. In the event of death of immediate close relative, the application should be supported by adequate evidence for the same. Such student's applications shall be granted subject to approval by concerned HOD and Principal of Institute.
- B. The students who are absent during mid term examination, who are members of team/s reaching the Quarter final stage at inter-collegiate sports competitions or have represented the University in sport events either at the Inter-State or Zonal or National or International levels, the application should be supported by adequate evidence for the same. Such student's applications shall be granted subject to approval by concerned HOD and Principal of Institute.
- C. The students who are absent during mid term examination due to genuine unforeseen or unavoidable personal or professional exigencies, the application should be supported by adequate evidence for the same. Such student's applications shall be granted subject to approval by concerned HOD and Principal of Institute.

**Copy to:**

Principal  
Dean Academics  
HOD – ESH, Computer Engg. & MBA



  
**Controller of Examinations**  
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Sandip Institute of Technology & Research Centre  
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